

USING THE SERVER

(Content to be loaded into server for playout must be saved in SD/4:3 mode and as Quicktime files.)

1. Power on the server
2. Create a Bin for your content
 - a. select "Bin" button on far right of screen
 - b. add a folder by pressing folder button at top of screen (button with folder & star icon)
 - i. title your Bin
 - (1) press "Menu" button at top of screen
 - (2) select "Rename Folder"
 - (3) type in desired name for folder using keypad
 - (4) push "OK" button at bottom of keypad screen
3. Load Content from your Drive
 - a. insert drive
 - b. at prompt press "Import" button
 - c. If "Import" comes up again, press it again
 - d. press the "File Search" button (magnifying glass icon on top menu)
 - e. press "removable Media"
 - f. select file to load
 - g. press "Import" button at top of screen
 - h. press "Import"
4. Build a Playlist
 - a. press the "Add Playlist" button (plus icon at top of screen)
 - b. touch desired file
 - c. press "Add" button below
 - d. continue until playlist is complete
 - e. press "Close" when through
5. Build in Stops after Each Segment
 - a. Press "Menu" button top of screen
 - b. press "Properties"
 - c. press "All Events"
 - d. press "Change End Effects"
 - e. press "Add End Effect"
 - f. press "Action"
 - g. press "Pause (next event)"
 - h. press "Apply"
 - i. press "OK"
6. For Playout
 - a. Press "P1"
 - b. press "Bin"
 - c. select your playlist
 - d. press "Add to P1"