



UNIVERSITY OF CENTRAL FLORIDA

Chairs and Directors Regular Meeting  
May 9, 2018, 1pm, CSB 221

## MINUTES

### Attendance

**Dean's Office:** R. Caldwell, M. Dagley, E. del Barco, T. Dorman, M. Erichsen J. Jasinski, M. Johnson, J. Steele

**Chairs:** T. Dupras, K. Hamann, F. Jentsch, X. Li, E. Mucciolo, L. Mustaine, G. Worthy, C. Yestrebsky, S. Zhang

**Directors:** P. Bohlen, K. Tuorto (for R. Littlefield), Michael Sigman

**Guest:** Bill Martin

- Introduction
  - Dean Michael Johnson introduced Millie Erichsen, the new Chief Development Officer for the College of Sciences. Millie came to us from Rollins College Crummer Graduate School and before that worked at COHPA.
  - Millie indicated she had met with some Chairs/Directors and will continue to make the rounds. She thanked everyone for their warm welcome.
  
- Presentation on Facilities & Construction Bill Martin
  - Presentation shown on Projects Update
  - Status Report given once a year to the university leadership; shared with President
  - Sample of one year's work April 2017-2018: 619 projects
  - Showed examples of projects: Business, office, lab, athletics
  
- Small Grant & External Student Fellowship Process E. del Barco  
G. Worthy
  - Visiting departments re pre-post award; had workshops; invited faculty
  - New Model plan is evolving. Working with admin in each unit
  - Dedicated research administrator – hire associate director for post award
  - Starting fall – research admins will come to college weekly
  - Jennifer Shambrook ready to talk about new process – will discuss in summer
  - Discussion about small grants and fellowships:
    1. Does the grant bind the university to anything of consequence?
    2. Does the funding organization expect the proposal from an individual?
    3. Need standardization of procedure
    4. Suggestion that application for fellowships go through Graduate College
    5. A faculty work group could give input

- Budget M. Johnson
  - It seems likely that we will get growth money
  - UCF may lose some performance money
  
- SUS Mathematics Action Planning M. Johnson
  - Board of Governors had UF provost organize meeting
  - Seeking sensible ways to improve student success
  - Perhaps different math pathways
  - What early requirements would help students succeed?
  - Think about how to phrase the question – what’s the end point you need?
  - Needs after graduation discussed
  - Transfer students, accreditation, and articulation agreement discussed

Meeting adjourned 4 pm

Respectfully submitted,  
Maggie LeClair

**Reminders**

Chair/Director **ONLY**

May 23, 2018, 1pm, CSB 212

Memorial Day

May 28, 2018

Chairs/Directors **REGULAR**

June 6, 2018, 1pm, CSB 221