

**Nicholson School of Communication and Media
Department of Communication Faculty Meeting
Thursday, Aug. 16, 2018 9:30 a.m. NSC 228**

Minutes (as recorded by Joan McCain)

In attendance: R. Barfield, D. Blemker, J. Bright, J. Conway, M. Dodd, M. Dusseau, S. Fendley, R. Francies, C. Hanlon, S. Hastings, S. Hodgson, W. Howard, J. Kim, R. Kolodziej-Smith, G. LaPage, B. Lindsley, J. Matusitz, J. McCafferty, J. McCain, J. McGovern, A. Miller, J. Miller, G. Musambira, M. Myers, S. Neel, L. Neuberger, A. Parrish, J. Sandoval, D. Schulz, A. Scott, D. Sellnow, T. Sellnow, P. Spence, H. Weger, K. Workman, D. Young, N. Yu, R. Morales Magsino

Welcome and MAD (Research, Teaching, and Service)

- Christine Hanlon received a grant for her students to serve as docents for the Zora Neale Hurston Festival.
- Andrea Scott, Adam Parrish, and Doug Blemker attended an FCTL program for Writing Across the Curriculum
- Doug Blemker secured free Adobe licenses for use in his Copywriting and PR Publications class
- Michelle Dusseau worked over the summer with CDL to film lectures for online classes
- Patric Spence is the new editor of "Communication Studies"
- Lindsay Hudock was awarded two President's Awards at the state level from the Florida Public Relations Association—one for her work as Outstanding Chapter President and one for Student Professional Development
- Deanna and Tim Sellnow received a grant for an Erasmus Award that will fund three grad students coming to UCF from Ilmenau, Germany and three graduates going to Ilmenau, Germany from UCF.
- Deanna and Tim went to Uganda to study early warning of mud slides.

Faculty Updates

New Faculty were introduced and welcomed.

Deanna has requested a tenure track line to replace Jim Katt, and will request additional lines (one tenure track and two visiting lecturers) given that Communication has 13 adjuncts teaching 20 courses.

Downtown

Deanna shared the floor plan of the CEM building and described the offices. She asked for anyone who was requesting a specific office location to email her. Offices will be assigned Sept. 1 and furniture selection will be 9/10. The administrative suite will be on the second floor.

There is some classroom space in the building, and Deanna is trying to get Comm Department priority for the classrooms. She encouraged faculty to think about mixed mode classes to help with classroom space logistics. Faculty will share offices in the area that is not his or her main location.

Discussion took place about losing majors, particularly athletes. Current numbers are 100 athletes are now down to 32. Delivering some tracks online could help retain some athletes. Deanna will set up a meeting with advisors in athletes to plan for the Fall 2019 schedule.

Travel

The Department has been allotted \$1000 per tenure track faculty for travel (after AEJMC). Instructors and Lecturers will have a pool available. Deanna created a simple form for faculty to fill out and place in her mail box by end of day Monday. She will do her best to accommodate travel requests, but wants faculty to understand the constraints of the big picture. A Word file will be sent for use in the future.

SONA

Approval has been given to purchase SONA. This is used for research credit for students in your classes. Patric Spence shared that the system requires a great deal of time on the part of a faculty member and not just a TA. Deanna Sellnow and Christine Hanlon will look further into it.

Syllabus

There is new boilerplate language that needs to be added to every syllabus. Faculty were emailed it already, and it needs to be added to syllabi by Friday and re-sent to Debbie. Faculty were encouraged to send it to adjuncts.

New Business

Committees, chairs, and members were identified as follows:

Curriculum and Assessment Committee

Joan McCain (Chair and Ad/PR PC)

Harry Weger (Human Comm PC)
Jennifer Sandavol (Communication and Conflict PC)
Jim McCafferty (Communication and Conflict)
Renata Kolodziej-Smith (Human Communication)
TBD (Ad/PR)

*A separate Assessment Committee will be formed for GEP (COM1000, SPC1603, SPC1608)

Lecturer/Instructor Committee

Boyd pointed out that this committee was already formed last term, so it was tabled and Boyd Lindsley would follow up on details.

Strategic (a.k.a. Policy and) Planning Committee

Deanna Sellnow (Chair)
Melissa Dodd
Sally Hastings
George Musambira
Adam Parrish
David Young
Jonathan Conway
Sierra Carter

Student Success Committee

Regina Francis
Gary LaPage
Adam Parrish
Michelle Dousseau
Jim McCafferty
Eve Oxley

Awards and Recognition

Doug Blemker
Rufus Barfield
George Musambira
Steve Neel
Ann Miller
Lindsay Hudock

Curriculum

Ad/PR's two curriculum items were tabled until after its meeting. Motion: Doug Blemker. Second: Tim Sellnow. 1 Nay. 4 Abstain.

Ann Miller presented a proposal for an Intercultural Communication Competency Minor, Track A and B. Some suggested tweaks were made to courses. Track B: a general internship was suggested rather than a list of all possible. A concern was raised about 2000 level courses and would Valencia want to teach them. Deanna acknowledged it was a possibility, but she was not concerned. The faculty requested that Ann take the suggestions back to committee and present a revised proposal at the next Comm Dept faculty meeting.

Future Meetings

Deanna will look at teaching schedules and find a time that works best for most. (Next meeting September 19th 8:30am NSCM 228)

Adjournment

The meeting was adjourned at 10:55 a.m.