



Film Program Meeting

Meeting Date: Nov. 29, 2018

Start: 12:30

End:

Attendance: Lori I., Ula S., Barry S., Bob J., Mark G., Lisa P., Lisa D., Zack B., Kate S., Jon. B.

| Agenda Item | Discussion/Conclusion | Recommendations/Actions | Responsible | Follow-Up |
|--|---|--|--------------------|------------------|
| Welcome | Mills | | | |
| Approval of Oct. 18 and Nov. 1 Minutes | Mills | Approved | | |
| BA/BFA Curriculum updates D3/Indpt Studies Situation | Zach Beckler Mills/Bowen | PRs, Deletions, Minor approved, headed to CAH | | |
| Narrative Production Management Meeting | Need to schedule meeting early January to go over classes in which students make films – academic/compliance issues | Faculty advised to make sure Film Ops knows about Indep. Study students | | |
| Assessment Data Collection from Fall/ Establishment of Subcommittee for Spring 2019 | Lisa Mills/Beckler | Fall data collection: FIL 3006,3036,3051,3102,3462, 3803,4162,4647,4661 You will receive a worksheet from Mills Mark, Ula, Zack, Lori, Lisa volunteered to be on subcommittee | | |
| Spring Syllabi | Be sure to include the following: -Course Objectives (new curriculum) -Assessment measure (not all courses) -Plagiarism Policy | Lori reported the policy committee is reviewing syllabus policy | | |

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| | -Link to Handbook, compliance documents, and spring screening deliverables | Jon mentioned he and Lisa are working on boilerplate language about compliance | | |
| Teaching Schedules for Summer and 2019/2020 | Zack Beckler/Lisa Mills | Lisa suggested faculty contact her about their summer teaching wishes | | |
| Pegasus/GTA Award Nominees | Coleman, Twardus – Danker League - Mills | No discussion | | |
| MFA Curriculum/Recruitment | Mills - NSOC/CAH Committee approvals Upcoming webinar 12/10 – need participants | Lisa reported the name of the track will change to Feature Film Production. There was no other discussion. | | |
| MFA Critique Dec. 7th | See attached schedule | No discussion | | |
| Insurance Updates? | Peterson | No report | | |
| Operations Report | Bowen | Renovations coming in spring, Zeus inventory system coming, SONY executives visited, M&S fees passed UCRC, Adobe logins are changing, Jon on vacation Dec 10-Jan 2. | | |
| NSOC/CAH Committees? | Anyone on these committees can report | Bowen reported on department policy committee, Gerstein reported on school policy, these will go to faculty for a vote soon. Kate reported from the marketing meeting there is a desire to produce a promotional video. They are putting together a database of film/media programs in SOF for a longterm recruitment strategy. | | |

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