



FILM PROGRAM FACULTY/STAFF MEETING

Meeting Date:10/18/18

Start: 12:32pm **End:** 2:04pm

Attendance: Zachary Beckler, Lisa Mills, Mark Gerstein, Yson DeBlois, Ula Stoeckl, Elizabeth Danker, Tim Ritter, Lisa Peterson, Gary Rhodes, Barry Sandler, Jon Bowen, Alejandro Watson (GTA)

Agenda Item	Discussion/Conclusion	Recommendations/Actions	Responsible	Follow-Up
Welcome				
<p>CURRICULUM</p> <ul style="list-style-type: none"> -Change to the Cinema Studies Minor -Changes to the BFA Application -Scheduling/Summer classes -CAR syllabi due 10/29 	<p>(Beckler) Introduced an updated draft copy of a proposed new Film, Cinema Studies Minor [ATTACHED]. Beckler motioned to adopted the proposed curriculum change to the minor. Danker seconded it. After brief discussion, the motion was passed unanimously (Rhodes abstained).</p> <p>Proposed a change to the language of the core skills required to apply to the BFA, principally moving the completion date of these course by 08/2019.</p> <ul style="list-style-type: none"> • Current Language: <i>[Students must have] Completed the following prerequisite courses: FIL 1007 Foundations of Story, FIL 1008 Cinematic Expression 1, FIL 2030 History of Motion Pictures, FIL 2424 Intro to Film Production, FIL 2552 Editing 1</i> <i>[Students must be] Enrolled in or have completed the following spring courses: FIL 2107 Script Analysis, FIL 2534 Sound Design 1, FIL 2461C Cinematography 1</i> • Proposed Language: [Students must] Complete the following prerequisite courses by August 2019: FIL 1007 			

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	<p>Foundations of Story, FIL 1008 Cinematic Expression 1, FIL 2030 History of Motion Pictures, FIL 2424 Intro to Film Production, FIL 2552 Editing 1, FIL 2107 Script Analysis, FIL 2534 Sound Design 1, FIL 2461C Cinematography 1</p> <p>Beckler motioned to adopted the proposed change to the language. Peterson seconded it. After brief discussion, the motion was passed unanimously (Rhodes abstained).</p> <p>Faculty are asked to submit the updates to CARs they are currently working on to Zachary Beckler by 10/19/2018.</p> <p>Discussed whether or not Short Script II pre-reqs needed to be amended, to keep it a BFA only restricted course. Everyone seemed to agree, no dissent.</p>	<p>Submit CARs to Zachary Beckler</p> <p>No action needed.</p>	<p>All</p>	<p>10/19/2018</p>
<p>SCHOLARSHIPS, INSURANCE</p>	<p>(Peterson) Briefly reviewed the Capstone Grant award amounts and which students received it.</p> <p>Discussed the idea of providing awards for the Fall Showcase a variety of categories in the future.</p> <p>(Peterson) Provided an update of the status/success of the Film Insurance Council, discussed some anecdotes regarding the process.</p>			
<p>EVENTS: BFA Info Sessions 10/19, 11/8 MFA Info Session 10/25 Chris Bergoch Nov. 5/6 Fall Showcase Nov. 9</p>	<p>(Mills) Announced the first BFA Portfolio Info session date, 10/19/2018.</p> <p>(Mills) Spoke about the Chris Bergoch campus visit on Monday, 11/5/2018 from 6-8:30pm. As well as his upcoming session with our graduate students.</p> <p>Discussed the upcoming MFA Info session taking place on 10/25/2018 at 3:30pm in NSC 145. We are hoping to recruit</p>	<p>Will work on determining a second date for the second BFA Portfolio Info session.</p> <p>Invited faculty to encourage their students to attend.</p> <p>Faculty are encouraged to attend.</p>	<p>Mills, Beckler, and DeBlois,</p> <p>All</p> <p>All</p>	<p>11/5/2018 from 6-8:30pm</p> <p>10/25/2018 at 3:30pm in NSC</p>

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	at least 6 new students.	Invited faculty to encourage their students to attend.	All	145 11/9/2018 at 7pm in VAB 132
<p>REPORTS:</p> <p>-Film Operations</p> <p>-NSCM and Department Committees</p>	<p>(Bowen) Discussed equipment and facilities concerns regarding the current production load and impact on the Film Equipment Room. Updated on the improved status of HVAC issues in dedicated Film classrooms spaces.</p> <p>(Bowen) Department-level Policy and Procedure subcommittee has elected Lance Spreere as chair. They have only begun primary discussion regarding what policy and procedures we must adopted from the school and both colleges as well as what changes we can and should make. Will be following up with feedback from faculty-at-large when the subcommittee has concluded initial review/notes.</p> <p>(Gerstein) Provided an update of the school-level Policy and Procedure committee. The committee is only in initial discussion, but explained that they have been charged by Dr. Littlefield to layout a framework for the new school's governance moving forward.</p> <p>(Gerstein and Rhodes) Provided an update regarding the school's AESP committee. Legacy NSC ratified an AESP document last year, which will be where the committee will start rewriting a new document from. Dr. Littlefield has approved Film to continue using the existing research sections of the SVAD AESP for the next year. This new, one-year AESP document will be made available to faculty for review no later than Nov 15th. By Spring of 2020 we will be using a partially unified document for all department programs. By Spring 2021 we plan to have a single, unified document for the entire Department of Film and Mass Media.</p>			

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<p>NEW BUSINESS: -Film Assessment Committee meeting 10/25 -Study Abroad Courses -New Film MFA Name</p>	<p>(Mills) Announced that assessment will be a priority discussion for next faculty/staff meeting (10/25/18).</p> <p>Advising would like a member of the Film faculty to attend an honors seminar.</p> <p>Asked if anyone would like to judge a diversity film festival called Fusion Fest.</p> <p>Ula will be traveling to Seville, Spain for retrospective of her work. Fellow faculty will be helping to cover her courses in her absence.</p> <p>(Gerstein) Announced that he will be exhibiting in the downtown Snap! Space (gallery) in a show called "City Unseen." Opening night is 11/2/18.</p> <p>(Mills) Shared draft versions of one-sheet program flyers for the BA, BFA, and the MFA.</p> <p>(Rhodes) Discussed upcoming prompts/recommendations to change the MFA name and curriculum in hope to attract greater interest by prospective students.</p> <p>(Rhodes) Announced the appointment of Tim Ritter as Program Coordinator for Film, for the next academic year. He will start working with Lisa Mills this Spring to assist with the transfer of responsibilities.</p>	<p>Faculty member will attend the honors seminar.</p> <p>Invited faculty to attend.</p> <p>Asked for feedback via email from faculty.</p>	<p>Sandler</p> <p>All</p> <p>All</p>	<p>??/??/??</p> <p>11/2/18</p>