



UNIVERSITY OF CENTRAL FLORIDA

Chairs and Directors Regular Meeting
January 16, 2019

MINUTES

Attendance

Dean's Office: S. Cruz, E. del Barco, T. Dorman, T. Dupras, J. Steele

Chairs: F. Jentsch, B. Kinsey (for K. Hamann), P. Mikusinski (for X. Li), J. Schultz, C. Yestrebky, S. Zhang, E. Mucciolo, E. Mustaine

Directors: D. Beidel, M. Dagley, M. Dodd (for R. Littlefield), M. Sigman

Guests: R. Caldwell

IT Updates

R. Caldwell/T. Dupras

- The units will be receiving an email from Donna regarding scheduling a time to meet with Richard Caldwell and Dr. Dupras regarding IT in their specific units in the next coming weeks.

Compensation and Classification Update

S. Cruz

- A copy of the timeline is attached to these minutes
 - Introduced HR's timeline and paygrades and titles associated with the compensation and classification project.
 - During January 14th – 31st, Hollesha and Seresa will be meeting with each Chair/Director/Unit Head to review HR's employee mapping information. Communications regarding scheduling those meetings will be sent soon.
 - Seresa briefly discussed that as a result of this project, every position will have an assigned paygrade, the paygrades will be transparent to all employees, and the A&P and USPS classification will have the same compensation practices (i.e., USPS positions will receive salary analyses).
 - The college is leaning more towards providing the final communication memos to all employees regarding changes to their positions. There will be an appeal process in which the employee should discuss any changes/concerns with their supervisor and Chair before submitting them to the college for review.

Assessment Update

T. Dupras

- A copy of the handout is attached to these minutes
 - Tosha will send an email reminder out to those who still need to turn in their assessments. The reports will be provided to the assessment committee Friday.
 - Zachary and Tosha hope to release the assessment ratings in the next month

Department Bylaw update

T. Dupras

- A copy of the handout is attached to these Minutes
 - Tosha will be following up with all units regarding Faculty excellence's March 28th deadline for the bylaws.

Awards & Preeminence

Dupras/del Barco

- Tosha- Chairs/Directors have already received an email from Dean Johnson regarding the faculty awards and recognitions, specifically what have we done in a year to impact our metrics?
- Enrique- Chairs/Directors should send him a short description about the program, deadlines, and identify the faculty that who usually get the award.
- Tosha and Enrique will collect the information and identify faculty that may qualify or be eligible.
- The college is also working on making this information available to faculty on the cos website.

Huron IRB

del Barco

- OR is transferring to Huron later in the year. IRB requests are already live and online.
- The goal is for OR to have an IRB review committee at the college level. Right now we have flexibility about how this is handled.
- Please send Enrique an email identifying who in their unit will be overseeing this process or their thoughts on a committee.

General Announcements

- Del Barco - Good news from ORC regarding the success rate of COS Pre-Award. They have been 90% in compliance which is the highest success rate in the university, doubling funding for new faculty, and only received 15 exceptions versus 79 (like other colleges).
- T. Dorman - Founders day nomination due by 5:00pm Monday 1/21/19

Meeting Adjourned 2:08pm

Respectfully submitted,
Hollesha

Reminders

Chair/Director **ONLY** 1/30/19
Chairs/Directors **REGULAR** 2/13/19