

Games and Interactive Media Department Meeting

Wednesday, February 13th, 9 – 10 AM

OTC 500 Conference Room

9:00: Chair Updates and General Reminders

Anastasia Salter

Revised fall and spring schedule for 2019-2020 status: schedule remains in flux due to changes to expected enrollment, space distributions; incoming instructional assignments but will be close-to-final / live

Summer course assignment updates: we did not get enough funding to meet all the requests; but will likely be able to offer most of the courses – information coming by the end of the month

Downtown moving plan updates: if you do not have a summer contract you will be expected to move out of your office by the end of spring contract; boxes / more information coming soon

Search Updates: Instructor, Tenure Track, Open Rank: tenure track committee has sent their feedback to Robert; instructor search will be sharing information next week; open rank search committee has sent the description forward but it has not yet been posted

CPE / P&T update: assistant committee has met; associate has yet to convene; if you are in the tenure process make sure chair has your external review list by the end of the week

Open house: February 13th 2-6 PM in Pegasus – please come to table if you can! Anastasia and Dan will be there for most of the event, but could use back-up support to answer questions about the program and move.

Student Showcase: April 10, 2019 – 6 – 7:30 PM (load in 4:30 PM) – more information to come, but please talk to Dan

9:15: Associate Chair / Graduate Program Updates

Natalie Underberg-Goode

Catalog revisions for MA in progress, goes live in March; admissions in progress but we only received 2 waivers (requested 4); one dean's fellowship so limited options for funding graduate students this year

9:25: Committee Member Nominations & Votes

Anastasia Salter

Split committee nominations with film, will vote virtually on nominations for each:

Dean's Advisory Committee – GaIM - Maria

Ethics Committee - Film

Graduate Studies - Film

Undergraduate Curriculum - GaIM - Gideon

Scholarship and Awards – GaIM - Dan

Sabbatical - Film

Instructor / Lecturer Promotion – instructor from GaIM - Theen

Faculty Senate – need two nominees – Mel Stanfill + Gideon Shbeeb

9:35: Assessment Planning and Updates

Anastasia Salter

Please review the notes from the last assessment: we need to gather information from fall 2018; Anastasia will be in touch with requests specific to the classes you taught. Format information to include # of students who met the metric, # of students in each section; modality of each section; rubric for the assignment used to assess.

9:45: Succession Planning Updates

Results of vote for Natalie's nomination to chair: 13 in favor, 2 abstaining, moves forward to Robert. Changes needed to bylaws to indicate tenured professor is preferred but not required for associate chair; other changes to the bylaws are clean-up for clarity; email vote will be distributed

9:50: Committee Updates and Other Announcements

Downtown learning community open for registration; opportunity to prepare for some of the main classrooms we'll be using
Foundations committee has convened and will be working via canvas on modules

Motion to Adjourn (Anastasia); Second (Gideon)