

Florida Interactive Entertainment Academy

Faculty Meeting Minutes

January 25, 2019

Meeting start: 11:05am

Meeting adjourn: 12:40pm

Present: Rick Hall, Tom Carbone, John Rotolo, Nick Zuccarello, Rich Gula, Cheryl Briggs, Erik Sand, Paul Varcholik, Chris Roda, Todd Deery, Ron Weaver, Ben Noel

Absent: none

Review and voting on FIEA bylaws

- Discussion of 3.1 Membership and Rank – Paul Varcholik questioned the language for further clarification regarding rank. A discussion ensued to clarify that bylaws are operational guidelines, subject to other rules and regulations of the University, CBA and any other state or federal laws. The language was modified by Rich Gula to clarify and also added voting rights, which indicate all FIEA faculty can vote under the current CBA rules.
- Todd Deery asked for clarification of appointment, search and search committee as it pertains to 3.3.3 Communication & Admission Director and 3.3.4 Network & Facilities Director. The document is consistent with the current roles and how they were selected. It provides for some latitude depending on the requirements of the administrative duties in the appointment and/or search process. These are current administrative duties provided by faculty (research associates).
- Todd Deery provided typographical corrections in section 3.1 and 4.1.
- Todd Deery made a motion to accept the amended document, seconded by Cheryl Briggs, followed by a vote to accept (12 faculty yay, 0 faculty nay). Bylaws accepted.

Review and voting on FIEA AESP

- The revised AESP (after review and comments from Dr. Robert Littlefield) were presented for clarification.
- Ron Weaver asked a question regarding the course load and expectations in light of FIEA being a high contact, premium tuition graduate program. Ben Noel and Rich Gula explained the FAS contact hours and FQMS guidelines for FIEA. Cheryl Briggs mentioned that she had historically been assigned a .22 workload per course in undergrad, but that was specific to past departments. It was discussed that undergrad had moved to a (3,3) load for undergrad non-tenure personnel and (2,2) for tenure track. It was discussed that FIEA has greater contact than most undergrad courses. It was discussed that clarity was being established in terms of understanding course load for undergrad and for FIEA.
- Ron Weaver asked about potential overload on instruction and how was that to be accounted. Section 8.7 of CBA outlines Overload Appointments in premium tuition courses. It was determined that FIEA accounts for contact hours and takes into consideration time and workload when assigning duties.
- A conversation regarding additional accomplishments that can be applied to above satisfactory and outstanding rating. It was determined that sufficient areas of opportunity exist to meet the above satisfactory and outstanding ratings.
- Paul Varcholik made a motion to accept the updated AESP for FIEA, seconded by Ron Weaver, followed by a vote to accept (12 faculty yay, 0 faculty nay). Updated AESP accepted.

Motion Capture update

- Rich Grula commented that we are awaiting the PO for the new VICON system. This is expected soon and we expect the work to be complete by the end of March.
- Cheryl Briggs indicated that she was providing Friday afternoon workshops to the students.

Upcoming FIEA events

- Ben Noel updated the faculty on the Training Magazine presentation at FIEA on Feb. 28 which will include Erik Sand, Tom Carbone and IST.
- Ben Noel highlighted Spring Break and GDC March 11 and March 18 weeks.
- Ben Noel provided info on the Serious Play Conference July 24-26. Tom Carbone asked for clarification on conference tracks Higher Ed & K-12. Erik Sand said he would provide prior year's program to help clarify the differences in presentations.
- Todd Deery updated the faculty on the UCF Downtown presentation at the Pegasus Ballroom on Feb. 13. Todd and Jared developed a video for the event.

Other

- Ben Noel updated that the cohort east renovation would happen March 4 through March 22.
- Ben Noel reminded the faculty of the NSCM faculty meeting next Friday 10am HPA I (room 112).

Meeting adjourned