

Department of Film and Mass Media Meeting

Meeting Date: 08/15/19

Attendance: M. Ajdinovic, G. Bagley, Z. Beckler, J. Bowen, T. Brown, R. Brunson, S. Collins, K. Coronado, D. Doyle, Y. DeBlois, E. Kight, W. Kinnally, P. Kohl, J. Kunerth, J. McCully, P. Peters, L. Peterson, S. Rice, T. Ritter, B. Rubenking, B. Sandler, K. Smith, L. Speere, U. Stoeckl, N. Twardus, K. Voss, D. Yonts

Excused: L. Danker, M. Gerstein, L. Ingle, R. Jones, J. Malala, L. Mills, G. Rhodes, K. Shults

Welcome Back!

Thanks to:

- Lisa Mills and Kimberly. Voss for stepping up and being the program coordinators fall 18/spring 19
- Lance Speere, Tim Brown, and Tim Ritter for stepping up and being the program coordinators for fall 19/spring 20
- Gary Rhodes for being the Interim Assistant Director and helping the department get established

What's been going on:

- Rick Brunson took a bunch of student to IRE conference
 - Barry Sandler was involved in the WGAs in Los Angeles
 - Kevin Smith did a film shoot in Miami
 - Erica Kight shot a film "One Way Voice" in the Downtown Parramore area
- If you did anything exciting, please let Will know

Welcome New Faculty

- Milos Ajdinovic, Film program
- Nick Twardus, Film program

Department Committee Participation

The following volunteered to participate on the committees:

AESP

Tim Brown
Steve Collins
Erica Kight
Barry Sandler
Ula Stoeckl

Policy & Planning

George Bagley
Jon Bowen
Jeff Kunerth
Lisa Peterson
Kevin Smith
Dylan Yonts

Curriculum

Zach Beckler
Rick Brunson
Kevin Smith

Promotion/Recruitment

Milos Ajdinovic
Katie Coronado
Phil Peters
Stephanie Rice
Kate Shults
Nick Twardus

Promotion & Tenure Chair

Phil Peters has been the chair
and is willing to stay as chair unless
someone else wants the experience

Academic Issues

Syllabi

Link to a One-drive will be set up; deadline for syllabi is September 8th

Office Hours

Qualtrics will be used to input office hours. Deadline for office hours is August 26th

Undergraduate Teaching Assistants

Will put through Currilog for next semester

LAPERS

LAPERS are to be completed and turned-in whenever you miss classes, committee, department, or school meetings

Finance Issues

Travel

Process/procedure is the same as last year

- \$2000 for tenure faculty
- \$1000 for non-tenure faculty
- COS awards are available for assistant and associate professors (\$250)

Received 17 submissions equaling \$26,000

Use the new travel site *CONCUR* for airline, hotel, and rental car bookings. When attending a conference, it's best to call the hosting hotel so the conference rate can be obtained.

Event Desires/Estimated Costs

A form will be sent out; make sure to submit

Brief Facility Updates

Jon Bowen & Yson DeBlois

- Advanced media lab – new equipment coming in
- A new space for Film students is being established in the old Advising Office, NSCM 143
- New for students is the express checkout feature

Jim McCully and Dylan Yonts

- Edit lab moving to NSC 161, which can hold 20 students plus 1 faculty
- Jim moved to NSC 131P; Dylan moved to NSC 131Q

Vision

- Synergies
- Strengths
- Weaknesses
- Aspirations

Minutes submitted by Debbie Doyle