



UNIVERSITY OF CENTRAL FLORIDA

Chairs and Directors Regular Meeting  
May 6, 2020, 1pm, Zoom

## MINUTES

### Attendance

**Dean's Office:** R. Caldwell, S. Cruz, M. Dagley, E. Del Barco, T. Dorman, T. Dupras, M. Erichsen, J. Froehlich, J. Hendricker, K. Martin, M. Slobodnik, J. Steele, L. von Kalm,  
**Chairs:** D. Beidel, F. Jentsch, X. Li, E. Mucciolo, L. Mustaine, Mark Neider, J. Schultz, G. Worthy, C. Yestrebky, S. Zhang  
**Directors:** P. Bohlen, K. Hamann, R. Littlefield, Stephen Masyada, M. Sigman

- **Update Current Research Re-ramp Plans** del Barco  
Draft of Plans Attached to these Minutes
  - Dr. del Barco discussed the efforts of the Task Force with regard to re-ramping research, opening the labs, staffing, and the proposed steps to be put in place.
  - Difficulty in obtaining supplies, securing the entryways (one way in/one way out), monitoring, etc. were also discussed
  - Hoping to be back in labs sometime in May but realistically, may not be before June 1
  - The goal is to keep everyone safe while increasing research activity
  - Dr. del Barco indicated that these protocols may change. Following State mandates. Working with EHS and Facilities Operations
  
- **Reclassification/Raise Freeze** Cruz
  - Seresa indicated that the email sent out by Maureen Binder (Human Resources) does not affect faculty – just staff. Will follow up on exceptions. Trying to get a sense of what they will and will not support
  - ADIs will be reviewed by the Provost
  - Promotion, TIP, RIA, etc. raises are good. Change in Program Director etc. is an internal college change. Any (additional) financial implications to Academic Affairs would have to be reviewed/approved
  - Still too early for ADIs
  - Have a better picture when(fall) tuition revenue clearer – maybe by the end of the month
  
- **Financial: Third Quarter Reports** Cruz
  - Budget Projections discussed. Seresa will follow up with individual units
  - Showed unit tracking against PeopleSoft tracking. PS tracking gives incorrect picture. Continue to rely on internal tracking

- **Fall Classes Update** Dorman/Dupras
  - Dean's Council Meeting – fall class format - BOG staff discussing with all state provosts. Message to BOG was clear that a decision needs to be made soon
  - Dr. Dorman indicated she was on a Task Force to discuss several scenarios
  - Mix of on-line and on-campus classes discussed. Remote face-to-face also discussed. Collecting data regarding face-to-face. Please return to Dr. Dorman by next Thursday at latest
  - Dr. Dorman requested that if class formats were changed – i.e. split days – to work through Maria Williams in the Dean's Office. [Maria.Williams@ucf.edu](mailto:Maria.Williams@ucf.edu)
  - For classes that have to be taught on campus, Facilities Operations are installing hand sanitizers in the rooms/studios
  - First Orientation had some issues but hopefully the next will be smoother
  - Faculty will need to have training on the various modes of teaching remotely. CDL doing a good job with this
  - Class sizes, and the difficulties involved teaching remotely, were discussed
  - Independent Studies, Internships and on-site dependency were also discussed
  
- **Introduction** Jentsch
  - Dr. Jentsch introduced Dr. Mark Neider, Associate Chair in Psychology

Meeting Adjourned 2:32pm

Respectfully submitted,  
Maggie LeClair

**Reminders**

Chair/Director	<b>ONLY</b>	May 20, 1pm, Zoom
Memorial Day		May 25
Chairs/Directors	<b>REGULAR</b>	June 3, 1pm, Zoom