

Minutes March 26

Present: everybody

1. Approve minutes. Approved.
2. Maker space policies. Finalized

Minutes February 27

Present: Mel, Jordan, Emily, John, Matthew

1. Approve minutes. Approved.
2. Maker space policies
 - a. Punted on: access for users with disabilities, replacement costs/student account holds

Minutes February 11

Present: Mel, Matthew, Emily, Dan, John, Jordan

1. Approve minutes. Approved.
2. Maker space policies
 - a. loud/quiet checkbox when booking
 - b. Webcourse
 - c. Scheduling mechanism
2. Booking fee policies, requirements like insurance, training, waivers(!)
3. Include Jordan in scheduling

Minutes January 23

Present: Mel, Emily, Dan, Matthew, John, special guest Jordan

1. Approve minutes. Approved.
2. Maker space policies
 - a. loud/quiet checkbox when booking
 - b. Webcourse
 - c. Scheduling mechanism
 - d. Booking fee policies, requirements like insurance, training, waivers(!)
 - e. Include Jordan in scheduling

Minutes: November 14

Present: Mel, Emily, Dan, John, Matthew

Review and approve the minutes. Approved.

Policies

- Version 1 of Undergrad Teaching Assistant policy approved. Make final edits:
 - WILL FORMALLY TAKE FOR REALLY REAL ACTUAL VOTE NOW FOR REALZ

- Suggest to P&T/AESP committee that “Mentors UTAs” be added to the categories of recognized teaching work committee
- Update workload policy to reflect UTA policy
 - TAKE TO FULL FACULTY TO VOTE AS AN ENTAILMENT OF UTA
- Patrick Smith - top 3 things we need money for

If time:

- Review and approve policies:
 - Eliminating +/- : B-/C- is not a B/C
 - Return room to configuration
 - Jordan maker space policies send us for review
 - Office hours reschedule/hold online

Minutes: October 17

Present: Dan Novatnak, Emily Johnson, Mel Stanfill, John Murray, Matthew Mosher

Review and approve the minutes. Approved.

Policies

- Undergrad Teaching Assistant policy:
 - Next revisions
 - Committee approves taking 2 policies to the full faculty: guardrails and comrade
 - Suggest to P&T/AESP committee that “Mentors UTAs” be added to the categories of recognized teaching work committee
- 5 goals from strategic plan--prioritized list of 1-2 things from each of the goals that Natalie should advocate/seek resources
- Next tasks:
 - Patrick Smith - top 3 things we need money for
 - How can we make it painless to get people to report what they’re doing, raise profile/PR
- Review and approve policies:
 - Eliminating +/- : B-/C- is not a B/C
 - Return room to configuration
 - Jordan maker space policies send us for review
 - Office hours reschedule/hold online

Minutes: September 13

Present: Mel Stanfill, Matthew Mosher, Dan Novatnak, John Murray, Emily Johnson, special guest star Taylor Howard

- Review and approve the minutes. Approved
- Undergrad Teaching Assistant policy:
 - Reviewed and Approved
 - Suggest to P&T/AESP committee that “Mentors UTAs” be added to the categories of recognized teaching work

- Next tasks:
 - 5 goals from strategic plan (she sent out notes)--prioritized list of 1-2 things from each of the goals that Natalie should advocate/seek resources
 - Patrick Smith - top 3 things we need money for
 - How can we make it painless to get people to report what they're doing, raise profile/PR
- Review and approve policies:
 - Eliminating +/- : Next year will change to say B-/C- is not a B/C
 - Return room to configuration
 - Jordan maker space policies send us for review
 - Office hours reschedule/hold online

Minutes: August 27

Present: Dan Novatnak, Mel Stanfill, Emily Johnson, Matthew Mosher, John Murray, special guest star Natalie Underberg-Goode

- Review and approve the minutes. Approved.
- From Natalie:
 - Undergrad Teaching Assistant policy: Natalie sent a list of questions - all draft by 9/13
 - Work study: it's semester by semester, there's a pot of money, who's the person - Emily and John
 - Work Study
 - Veterans
 - Florida Work Experience Program
 - CAR/Curriculog- Mel
 - Sample syllabus - Dan (contact: Melissa Dodd)
 - Policy itself - Matthew
 - 5 goals from strategic plan (she sent out notes)--prioritized list of 1-2 things from each of the goals that Natalie should advocate/seek resources
 - Patrick Smith - top 3 things we need money for
 - How can we make it painless to get people to report what they're doing, raise profile/PR
- Review and approve policies:
 - Eliminating +/- : Next year will change to say B-/C- is not a B/C
 - Return room to configuration
 - Jordan maker space policies send us for review