

## **Graduate Committee Meeting Minutes**

**4/14/2020**

**12:30pm-1:30pm**

Attendance: Lohmeyer, Mosher, Stanfill, Smith Guest: Howard

**1. Review Minutes**

Stanfill calls to approve, Mosher seconds, passes unanimously

**2. New Applicant Review**

No New Applicants

**3. Wait List Update**

No Waitlist

**4. Discussion topics**

- Update on Handbook

- Thesis and Project Committee Composition and Oversight
- Thesis Option Requirements
  - Review and edit completed
- Studio Project Option Requirements
  - Being revisited 4/21/2020 meeting

**5. Other Business**

**VOTES:**

The committee voted to move to a virtual email based applicant review process after the semester is over.

Lohmeyer motioned to approve, Stanfill seconded, passed unanimously

**Future Business:**

Do another pass on the handbook 4/21/2020

Media Aesthetics showing up with wrong name, CAR Form needs to be submitted in Fall

Development of a Faculty guide for studio committees and approval form, modeled after thesis forms and guides, will be developed for Fall.

**6. Additional Questions of Concerns**

Adjourn