

Graduate Committee Meeting Minutes

4/2/2020

12:30pm-1:30pm

Attendance: Mel Stanfill, Matthew Mosher, Edwin Lohmeyer, Peter Smith, Guest: Kenton Howard

1. Review Minutes

Stanfill moved to approve, Lohmeyer Seconded, Passed unanimously

2. New Applicant Review

Fangtai Bao,

Mosher moved to accept, Lohmeyer Seconded, Unanimously accepted

3. Wait List Update

Popescu, Calhoun

Stanfill moves to accept the waitlisted students, Lohmeyer seconded, unanimously passed

4. Discussion topics

- Qualifying Exams

2 people still on old program, the exams were reviewed and results will be sent

- New Applicants and updating the process

Mel moves to defer GRE until GRE is available for all new applicants, Mosher seconds, unanimously passed

- Incomplete Grades

We would like to draft a memo, Taylor will setup shared doc, this was done.

- Updating Application Website

This is something we should do, Mel will setup a shared doc and share

Rolling admission changes

Next friday

- Cancelling End of Semester Critiques

Lohmeyer calls to cancel grad critiques this Spring, Mosher seconds, unanimously passed

- Update on Handbook/Thesis committee Policy

Tabled Items I suggest we cover in this policy

- o Smith Will Setup Shared Doc

- Applied Project Requirements

- Lohmeyer will create shared doc
- Class Caps
 - o This continues to be an issue we would like to discuss at future meetings.
- Tabled Items Proposed to be Tabled Until Next Academic Year
 - Advisory Board
 - Student Exhibition Space
 - Student Promotion

5. **Other Business**

S/U option should we allow it, for grad school it might not be a good idea, or have students consult advisors – We decided as a group not to change the current policy and allow S/U grading to occur, but want the faculty informed on how to communicate this with students

Future work – Follow on Meeting Scheduled for Tuesday 4/7/2020

Mel - New application requirements

Peter - Handbook needs to go to google docs for policy

Eddie – shared doc for applied projects

Taylor – memo for incompletes

6. **Additional Questions of Concerns**

Adjourn