



UNIVERSITY OF CENTRAL FLORIDA

Chairs and Directors Regular Meeting
March 10, 2021, 1pm, Zoom

MINUTES

Attendance

Dean's Office: R. Caldwell, S. Cruz, M. Dagley, E. Del Barco, T. Dorman, T. Dupras, K. Matta, A. Spiotti, J. Steele, L. von Kalm

Chairs: K. Hamann, F. Jentsch, X. Li, E. Mucciolo, L. Mustaine, J. Schultz, G. Worthy, C. Yestrebsky, S. Zhang, M. Neider

Directors: P. Bohlen, K. Hamann, S. Masyada, M. Sigman, Jim Bacchus, R. Littlefield

- **Conflict of Interest Forms** **Dupras**

 - Reminder that the COI Form was released this week. Please encourage all to complete the form as there is only one month to complete.

- **GTA Eligibility for Vaccine** **Dupras**

 - As of Tuesday evening, graduate students holding GTA contracts were sent an invitation from UCF for the opportunity to sign up for the Covid-19 vaccine.
 - The students with contracts should be eligible at the other Orange County vaccination sites, including Orange County Convention Center, and the FEMA site at Valencia West.

- **Knight Vision** **Cruz**

 - As part of Knight Vision, supervisors received an email regarding a survey – Service Enhancement Transformation (SET).
 - UCF will conduct survey of all staff performing HR or financial related activity. Those on list will receive email on Monday with a survey to complete.
 - Supervisors will then review. Due Friday but because of Spring Break, individuals have until **March 23** to complete. Please note Spring Break for the school children and not ours.
 - One hour survey.
 - Hollesha has all the documents completed during the Class and Compensation project and will make changes as needed.
 - Please touch base with Seresa if needed.
 - List is university wide. If individuals know they are a part of HR or financial and do not receive the survey, let Seresa Cruz know and she will get to them.
 - Purpose of survey is to assess how we are doing across colleges, departments. Also looking to see if anything missing in procedure. May change the way things are done. No examples yet.
 - Do not complete if not involved.

- **CARES Fund Discussion** **Cruz**

 - Recently met with Gerald Hector, Senior Vice President, Administration & Finance and Michael Johnson, Interim Provost regarding the different CARES funds.
 - The College's request for Summer B will be funded.
 - CARES 2 – Open to looking at some ideas. Explore international student issues.
 - There are different limitations between CARES 1 and 2.
 - CARES Fund 1 - \$11.1M on table.
 - Dollars must be spent by May – not just encumbered.
 - Consider - Federal grants to supp post docs. Labs have been closed. Need to extend dates for deliverables but no budget to extend. Discussion regarding the possibility of COVID covering charges to free up funds in projects? Not sure yet.
 - Exploring to see if allowable. CARES 1 would be good to use. Did pilot work to collect information from several PIs.
 - Starting to think about another stimulus bill in legislature would have trickle down at university. Safety net will most likely have same flexibility as CARES Act II which allows to make up for revenue loss.
 - The state will cut us this year by 6%. Also talk of cut next year.
 - They are pushing hard so that COVID CARES, round 3 used to offset state cuts.
 - Send request to support International students – can add.
 - Discussion on what could be applied for and what could not. Have to show COVID caused loss of revenue over the period of the pandemic.

- **Courses Update** **Dorman/Cruz**

 - B terms courses discussed. Dealing with two pots of money: CARES and TCI.
 - Maria has been following up with units to add all courses to the summer schedule of classes.
 - CARES Summer B-term submitted to budget office - Provost indicated they were approved, so these are all scheduled and open for enrollment.
 - TCI proposal was submitted by deadline. All courses are stop enrollment and then once funds are released, Maria can remove the stop enrollment request.
 - Timely completion CARES act funded courses added to summer schedule.
 - Students will not register until March 25. Should be able to put courses that are not “stop enrollment” in shopping cart.

- **Faculty Staff Campaign March 1-24 Update** **Amber Spiotti**

 - Virtual Q&A Zoom session **Friday March 19, 1:30pm**. Answer questions.
 - Maggie will send out email with Zoom link.
 - Remember – any gift amount. Based on participation.
 - Kathryn reported that she is in contact with College Boards. The goal is 100% giving.

- **Florida House and Senate Bills Limiting Foreign Influence** **Jentsch**

 - Florian Jentsch indicated that there are bills being proposed in the Florida House and Senate that would limit foreign influence and would have an onerous effect on all faculty/staff international research travel.
 - The links (2021 Session):
 - <https://flsenate.gov/Session/Bill/2021/2010>
 - The other two are SB 1110 and HB 1047: <https://flsenate.gov/Session/Bill/2021/1110/?Tab=RelatedBills>
 - He stated that this related not only to travel for work but for private travel. The way it is currently worded could be interpreted to mean ANY travel to Canada, the Bahamas, Mexico, etc.
 - Janet Owens' office is aware and will keep us updated.

Meeting Adjourned 2:48pm

Respectfully submitted,
Maggie LeClair

Reminders

Chair/Director ONLY

Chair/Director REGULAR

March 24, 1pm, Zoom

April 7, 1pm, Zoom