



Film and Mass Media Program Meeting

Meeting Date: 04/09/21

Start: 10:04 a.m.

End: 11:30 a.m.

Attendance: M. Ajdinovic, G. Bagley, Z. Beckler, T. Brown, R. Brunson, S. Collins, D. Doyle, M. Gerstein, R. Jones, B. Kalin, E. Kight, W. Kinnally, P. Kohl, E. Kritzer, J. Kunerth, J. McCully, L. Mills, R. Morales, D. Orand, L. Peterson, T. Ritter, B. Rubenking, B. Sandler, K. Shults, K. Smith, L. Speere, U. Stoeckl, N. Twardus, K. Voss, M. Walsh

Absent: J. Bowen (Excused), K. Coronado (Excused), G. Rhodes (Unexcused), P. Peters (Excused)
D. Yonts (Excused)

What's been going on:

- Good News -

- * **Lisa Mills'** film, *Son of a Sweeper*, received a special jury mention award at the Socially Relevant Film Festival in New York City.
- * **Besty Kalin's** *Vision 2030* won Best Television Documentary at RTNASoCal's Golden Mike Awards.
- * **Sebastian Marciano Perez**, a current BFA student, won Excellence in Experimental Filmmaking Award at the Visions Film Festival & Conference hosted by UNC-Wilmington.
- * **Sarah Ballard**, a former BFA student, will attend the graduate program in film at UW-Milwaukee. Her Honors thesis film *Storms Named After People* has been accepted to several film festivals, including Short Film Factory and Lisbon Film Rendezvous.
- * **UCF at Florida Film Festival**
 - *It Takes Four Years to Grow Coffee* by Omar Young (BFA capstone grant winner 2019) – Opening for the feature, *The Last Out*.
 - *Car Ride (Baker Act Version)* by Dro Watson (BFA, MFA graduate) – Experimental shorts program
 - *Sitting Still*, by Frank Volk (BA 2020) – Florida shorts program
 - *Ventana*, by Edgar Jorge Baralt (BFA 2012) – Experimental shorts program (premiered at Berlinale earlier this year).
- * **Christal Hayes**, a former Journalism student (2015), received a promotion with USA Today.
- * **Congratulations to the promoted faculty**
 - Erica Kight, Associate Lecturer
 - Lisa Mills, Professor
 - Lisa Peterson, Senior Lecturer
 - Kevin Smith, Associate Lecturer
- * **Kimberly Voss** will be mentioned in the *New York Times Magazine*, April 11, *The Unsung Influence of a Pioneering Food Journalist*.
- * **Bob Jones'** film, *Della*, won Best Documentary at the European Film Festival.

Review of Previous Minutes

Tim Ritter made a motion to approve the 03/12/21 meeting minutes. Kate Shults seconded the motion. Minutes were approved unanimously.

General Topics

a. Annual Evaluation

- Due 5/7; however, you may request a three-week extension via email
- Submit your annual evaluation to Kim Tuorto AND Shameika Daye
- Sedona training will be available

- b. Academic Advising
 - Review fall and spring schedules
 - NSCM is at 50% registered for the fall term
 - If you have plans to deliver 'live' video instructions, the Advising department wants to add that attribute to the course
- c. Faculty Senate Update
 - Steve Collins is cycling off the Senate
 - Getting closer to the BOGO and Grandparents' Bill
 - Budget projects that came out last week were pretty good – no legitimate reason for long-term cuts
- d. F&MM Policy & Planning Committee – Summer Assignment Policy Vote (See attached)
 - Upon a motion made, the policy was approved as written
- e. Job Search – RTV
 - 2 Instructors/Lecturers – In progress
 - Have seven candidates who are going to be invited for virtual interviews
- f. Reminder
 - Director's Teaching Incentive Support - \$100
 - The deadline to use the funds is April 30th

Academic

- a. Fall Textbook Deadline is April 30th
 - A new system in place; much easier to use
- b. Return to Campus
 - COVID Exemptions – File an application for 2021 – 2022 through OIE
 - The university will be face-to-face in the fall
 - Masks will be required
 - Classes will be full size
- c. Grade Appeal Process
 - Any questions?

Graduate Program

- a. MFA – Greenlit Proposals, etc.
 - This is the busy time of the year
 - Graduate students are preparing their thesis
 - Students are preparing for spring critique
 - The MFA program has been extracted from CAH

Facility Updates

- a. Jon & Devon
 - Implementing new procedures on how students checkout equipment
 - Jon will be at the Film Festival for the next two weeks
- b. Dylan & Jim
 - Nothing to report

Strategic Planning

- a. 1 year
- b. 3 year



Summer Supplemental Teaching Assignments Policy

The goal of this policy is to make supplemental (summer) teaching assignments available to the faculty in a more fair and consistent manner.

Selection of Summer courses based upon:

1. **Programmatic needs and enrollment minimums**
2. **Budget**

Rotation of teaching assignments for summer courses will use the following guidelines:

1. **Qualifications then**
2. **Faculty assuming formal administrative duties then**
3. **Faculty who have contractual obligations that include summer employment then**
4. **Faculty priority by rank and seniority within rank (by date of first full-time contract.)**

- The first priorities in scheduling and assigning summer course offerings are programmatic needs, student demand, and budget availability. The college may specify courses to be offered, minimum enrollments, or other requirements.
- Summer course assignments may be offered only to qualified persons. They may be offered to regular faculty (as supplemental assignments), visiting faculty, other employees, adjuncts, or graduate students.
- [Directors] or designees will assign summer courses. When making assignments [directors] must take into account qualifications, programmatic needs, student demand, and budget. When possible [directors] should seek to take into account departmental policies and faculty preferences. [Directors] may also take into account other considerations (e.g., hiring commitments, whether a faculty member has taught a planned course during the academic year, experience with courses of a similar size or level, location of the site where the course is offered, academic year service, a need to support graduate students, the source of the instructional funds, etc.).
- A list of eligible faculty will be created by each program coordinator in conjunction with the director in order of their priority placement using the four identified criteria. **Regarding rank and seniority, program coordinators shall take into consideration how long it has been since a faculty member last taught a summer session course. Faculty members who pass on teaching a summer session shall not lose their spot in the rotation.**
- Non-discretionary assignments (e.g., programmatic needs, contractual agreements, formal administrative duties requiring supplemental assignment, study abroad opportunities, and budget adjustment limitations) shall be set first and then discretionary assignments based on faculty seniority by and within rank and terms of service. This is the initial supplemental teaching assignment rotation list. Assignments will be made first with the non-discretionary and then with the discretionary faculty who are available and willing to teach.

- Courses may be canceled for reasons including insufficient demand and financial limitations. Those affected will not be compensated and ordinarily will not be offered other teaching assignments.
- 9-month faculty ordinarily may be assigned no more than 4 credit hours in A- or B-term.

DRAFT