**Graduate Committee Meeting**

**Minutes**

**September 17, 2021**

Members Present: Janice Borges, Rich Grula, maria Harrington, Will Kinnally, Elizabeth Kritzer, Bridget Rubenking, Peter Smith, Kim Tuorto, Sarina Winston-Mack

Excused: Jennifer Sandoval

**Agenda Items Discussed**

**Meeting Time:** The committee agreed to meet monthly on selected Fridays at 11:00.

**Curriculum:** The Committee unanimously elected Maria Harrington to serve, with the support of Kim Tuorto, Tim Sellnow, and the committee, as curriculum chair for the current academic year. All graduate curriculum changes should be submitted to Kim Tuorto by October 8, 2021. The committee will meet to vote on curriculum proposals at 11:00, via Zoom, October 15th.

**Assessmen**t: The Committee will explore a potential two-layer form assessment. One layer would focus on current UCF assessment requirements. A second layer would focus on closer assessment of alumni career success. Future discussion may include inviting an assessment officer from the College of Sciences to discuss the potential for alumni assessment playing a larger role in the UCF assessment.

**Announcements:** Any new Graduate Teaching Assistant hires for Spring 2022 should be submitted for processing no later than October 18th. All hiring procedures, including a required background check, must be completed before November 1st.

**Attachments:** Dates for curriculum processing, Fall 2021.