



Film and Mass Media Program Meeting

Meeting Date: 02/03/22

Start: 12:35 p.m.

End: 1:57p.m.

Attendance: Z. Beckler, J. Bowen, D. Bozeman, R. Brunson, S. Collins, K. Coronado, B. Kalin, E. Kight, W. Kinnally, P. Kohl, L. Kritzer, J. McCully, L. Mills, D. Orand, P. Peters, L. Peterson, T. Ritter, B. Rubenking, B. Sandler, H. Shah, K. Smith, L. Speere, U. Stoeckl, K. Voss, D. Yonts

Absent: E. Adelson (Unexcused), T. Brown (Excused), R. Jones (Unexcused), K. Shults (Excused), G. Varela (Unexcused), M. Walsh (Unexcused)

Guests: R. Littlefield, R. Morales, K. Shilton

Lisa Mills gave a presentation on working with GTAs (see attached).

Undergraduate Teaching Assistant (UTA)

- * **Heerak Shah** – working with an undergraduate teaching assistant (UTA). Some of the requirements for a UTA are:
 - Students take the UTA role as a course.
 - They have to be willing to enroll in a 1-3 credit hour webcourse (they pay for the course).
 - They have to have a high GPA.
 - They excel at a particular skill and are enthusiastic about helping.

If you are interested in having a UTA, contact Dr. Nan Yu.

Report from Robert Littlefield

- * **Good News!** A regular line faculty position will be available to advertise in spring for hire in fall 2022. The position description should be broad and in the Mass Media area.
- * **Film Program** – a proposal went to the Provost to add a position. We were waiting to hear the outcome.
- * **Possible Donor** – working with a donor. The Donor appears to be ready to transfer funds. We may know something by next month.
- * **ELP Policy** – still working. ELP is advisory, not mandatory.
- * **Equitable Loads** – no decision has been made for a 2-3 load. A guideline is needed on how to reward creative areas that equate to scholarly activities.
- * **AESP** – the tenured faculty have approved

Report from Rebecca Morales Magsino

- * The 2022-2023 schedule should be entered within the next couple of weeks. Please look at your schedule very closely. If there are any issues, let your program coordinator know.
- * The schedule will go live on March 7 for summer 22, fall 22, and spring 23.
- * Registration will be on March 24.
- * NSCM does not support late adds.
- * NASSC has a new advisor, Ms. Margo Johnsen. She will focus on the majors in Journalism.
- * NASSC has hired Ms. Melany Soccoro to be the office manager. She starts on February 18.

Facilities – Dylan and Jon

- * Dylan has nothing major to report.
- * Jon
 - A building-wide network upgrade is coming. This upgrade should improve the wireless speed. It will be a multi-year effort.
 - There is an Adobe Creative Cloud update – 2022. 2021 will continue to be supported during the semester.
 - COS dean took a tour of the production areas.

Committee Reports

- * **Film Search Committee - Lisa Kritzer**
 - Zoom interviews are scheduled
- * **Policy and Planning – Bridget**
 - Meeting scheduled for next week
- * **Student Success – Rick**
 - Working on how to improve the scholarship process

Events

- * Spring events are being scheduled – student capstone screening
- * Production Meet and Greet is February 4
- * The Hispanic Media Initiative set up a scholarship for students who need help with club dues. An application process is in place, and funds will come from the Nielsen Foundation grant. This initiative is to support diversity in our student clubs.

Respectfully submitted,
Debbie Doyle

REMINDERS

Film and Mass Media Program

March 03, 2022, 12:30 p.m., NSCM 148