**Technology Committee Meeting Notes**

9-21-22

10:30 AM – 11:30 AM

Attendance: John Murray, Peter Smith, Jordan Lipscomb, Brad Piersall, Jeremiah Morris, and John Rotolo

1. House Keeping:
   1. Move to approve minutes from 8-31-22: Peter Moved to Approve, John Seconded: Approved Unanimously.
2. GaIM Software
   1. Jordan requested current software list from IT.
   2. Versions for specific programs.
      1. Unity: 3 LTS, Newest, Special
      2. Unreal
   3. Look into providing specific faculty with and staff with admin access to install programs
   4. Have TC provide faculty assistance with updating the software in their class, in conjunction with IT
   5. Look into removing software from list to alleviate IT constraints
   6. Software Update Frequency
      1. Before Fall, Spring, and Summer C semesters
      2. At least month before hand for both packageable and unpackable
   7. Licenses
      1. Track purchased perpetual software for facilities manager to negotiate licenses.