**Graduate Committee Meeting**

**Minutes**

**October 14, 2022**

Members Present: Rich Grula, Will Kinnally, Elizabeth Kritzer, Jamie Kosnosky, Kenny Koloski, Maria Harrington, Rebecca Morales Magsino

Excused: Sally Hastings, Peter Smith, Jennifer Sandoval

**Agenda Items Discussed**

New Business

Elizabeth Kritzer presented a curriculum change for the Film MFA. The proposal was approved by the committee.

Program coordinators for Film, Digital Media, the COM MA, and the Strategic Communication Ph.D. are asked to confirm with Jamie Kosnosky and Tim Sellnow that the number of waivers requested for 2023-2024 matches the number of stipends available in their programs before completing the Survey for Tuition Waivers.

A new Teaching Overload Form for Graduate Teaching Assistants who are asked to teach an overload must be completed before the Graduate Teaching Assistants’ contracts can be altered.

The committee approved having the Associate Director appeal to the COS dean to change the minimum enrollment for graduate courses in the Strategic Communication Ph.D., Digital Media, and Film from eight to five.

The committee approved holding a reception in December 2022 for graduate students prior to the start of commencement.

Old Business

None

Admission Updates

Jamie Kosnosky provided the following updates:

* Spring 23 enrollment - open up on 10/17. Closes January 6, 2023
* GTAs - clean up Fall 22 and process Spring 23
* Plan of study project - ComMA, Digital Media,  and PhD are reviewed. Contacted students and been submitting updates to CGS. Film review started.
* Fall 22 Graduation- last day to submit ITG is 10/14.
* Grad studies- still taking weeks to process items.

Advising/Scheduling Updates

Rebecca Morales Magsino asked program coordinators and faculty to strongly encourage graduate students to register for spring 2023 courses as soon as possible. Low enrollment numbers result in the cancelation of courses for spring at the end of November of 2022.

Announcements

Lisa Mills’ documentary, *Filthy Dreamers*, will be featured as part of Free Speech Week. The film will be screened from 6:00-8:00 in the Psychology Building, Room 108, on Tuesday, October 18th.

**Next Meeting:** November 4, 2022, at 11:00 on Zoom (Our normally scheduled date, November 11th, is a holiday.)