

Graduate Student Funding for Conference Travel

Courtesy of current and previous Nicholson School of Communication faculty who developed custom textbooks for our General Education Program students, funds have accrued from royalties that we want to reinvest in students. With our commitment to providing you an excellent educational experience, we are allotting up to \$500 (of approved expenses) per NSC graduate student to apply to support his/her/their travel to an appropriate related conference (Florida Communication Association Conference, National Communication Association Conference, etc.).

In order to be considered for the funds, you must:

- Submit a letter of interest explaining how you will (specifically) use the funds and how they will help advance your academic experience and career.
- Receive approval from your faculty advisor.
- Submit a completed Travel Authorization Request, which is attached to this email that is approved by the associate director of your program area.
- Receive approval of director or designee.
- All materials must be submitted to COS.FinanceBusiness@ucf.edu ***at least 6 weeks prior to travel.***

Note: Travel funds will only be used to support state-approved expenses, including conference registrations, accommodations and travel to and from a conference. Only one graduate student per paper/panel will receive funding. If you receive email that you are awarded funds, be sure to connect with Mirelys Medina at COS.BusinessFinance@ucf.edu before you make any purchases/reservations, to ensure your purchase is authorized and funds are available.