**GaIM Faculty Meeting Minutes**

**8/20/2021**

**1:00pm-2:00pm**

Attendance: Natalie Underberg-Goode, Matthew Mosher, Rachel Winter, Peter Smith, Dan Novatnak, David Negrin, Taylor Howard, Daniel Cox, John Murray, Nicholas Hunter, Charlie Hughes, Max Croft, Jordan Lipscomb, Terrell Theen, Madeline Davis, Maria Harrington

Attendance Excused: Edwin Lohmeyer

Guests: No guests this meeting

1. **House Keeping**

* Approve Minutes from last meeting (To be done through email)
* Announcements: Taylor Howard defended Ph.D. Successfully. Matthew Mosher was awarded tenure and promotion.

1. **Mentor Assignments**
   * Mentors assigned for Assistant Professors going for Associate, Associate going for full, and instructors going for promotion
   * See powerpoint for complete list.
2. **Committee Assignments**
   * Graduate Committee: Matthew \* chair, Eddie, Maria, John, Peter
   * Undergraduate Committee: Peter \* chair, Taylor, Terrell, Rachel, Ron Weaver (FIEA)
   * Subcommittee: Princeton Review: David \* chair, Dan Cox, Noah
   * Subcommittee: NSCM Strategic Plan: Dan Novatnak \* chair, Madeline, Max
3. **Covid-19 Updates**
   * There are new protocols in place
   * We have a list for class coverage please apprise yourself
   * See Powerpoint for complete guidelines
4. **Teaching Expectations**

* Book Orders are over Due, please be on time with book orders in future
* Syllabus are due soon
* Inform staff if you can not meet your class
* Office hours are still required but can be done on zoom this semester
* Modality discussion
* Final Exams must be held on the date and time posted
* There is a new grade change process and a new grade complaint process
* See power point for more details

1. **Adjourn**There are a few items on the slides that faculty should check out primarily upcoming dates campus is closed, or we have special events. There is also some HR related links if needed.