**GaIM Faculty Meeting**

February 19, 2021

1-2pm

Virtual Meeting

**Attendance:** Jamie Kosnosky, Natalie Underberg-Goode, Eddie Lohmeyer, Maria Harrington, Dan Novatnak, Daniel Cox, John Murray, Jordan Lipscomb, Kenton Taylor Howard, Matthew Mosher, Max Croft, Nicholas Noah Hunter, Rachel Winter, Terrell Theen, Peter Smith, David Negrin, Madeline Davis, Robert Palmer (CCIE), Elizabeth Deck (CCIE), Rebecca Morales Magsino, Adlin Cabrera, Robert Littlefield

**Agenda**

1. Approval of January meeting minutes
   1. Approved. Jamie moved. Max seconded.
2. Updates (NUG)
   1. Summer Textbook Orders due on **March 5, 2021. (state mandated deadline)**
   2. Summer Teaching = By end of February, should be able to tell you how summer looks. Similar to Summer 20.
   3. Fall is a little different. Natalie emailed tentative schedule on 2/19/21.
3. UCF Center for Community Schools (Robert Palmer and Elizabeth Deck, CCIE)
   1. Contact info: Robert = [robert.palmer@ucf.edu](mailto:robert.palmer@ucf.edu) Elizabeth = [elizabeth.deck@ucf.edu](mailto:elizabeth.deck@ucf.edu)
   2. Opportunities to partner with Community Partnership Schools and NSCM. Attachments included in email:
      1. CPS Fact Sheet
      2. Copy of full CPS 101 presentation
      3. CPS 101 Student Video Presentation on YouTube [https://www.youtube.com/watch?v=2gw0Y0tjayk&feature=youtu.be](https://nam02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.youtube.com%2Fwatch%3Fv%3D2gw0Y0tjayk%26feature%3Dyoutu.be&data=04%7C01%7CJamie.kosnosky%40ucf.edu%7C31cb083e6a7d4320743d08d8c8875b07%7Cbb932f15ef3842ba91fcf3c59d5dd1f1%7C0%7C0%7C637479831285602222%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=HkJ720FkVvyk8CBEHs1yTwIATZmuHEOORGCgGKc54zE%3D&reserved=0)
   3. Intersections with NSCM – initial thoughts
      1. Collaborative leadership – strategic communication plans, site or systems wide strategy. Communication interns. Professional development for CPS teachers
      2. Expanded learning – service projects aimed at increasing exposure toward diverse communication/media career pathways. Digital media projects to enhance outcomes. Interactive web-based learning.
      3. Wellness Support – community outreach communication campaigns. Developing comm processes between healthcare partners and schools to provide info to community
      4. Family & Community engagement – opportunities to improve effective communication (interviews, presentations) Advocacy strategies to create awareness and support for CPS sites
      5. Maria Harrington – Virtual Arboretum – Virtual Field Trip for CPS students
      6. David Negrin – Video trailer about degree programs. Target at secondary school level
   4. Rebecca M. and Robert Palmer forming committee to plan student visits. Virtual in Fall 21, hopefully in person for Spring 22. Looking for faculty volunteers. Connected with Intern Pursuits. Faculty assistance in different types of service projects. Contact Robert Palmer if interested in helping.
4. Other Updates
   1. Grad program – Accepted 6 students. Pending response. Two more in pipeline. Putting together recruitment materials. Studio Showcase went great.
   2. Undergrad Program – Most of the changes have been approved. Meeting next week for restricted access language. Meetings for Web/social platform & Foundation classes. Plan in place for fall. Talking to game studios about internships. Studios looking for tech artists. If student is a junior and is a tech artist email Peter Smith and he will reach out and connect with them.   
      GameDevKnight – Heather Miller is president. Virtual Game Jam.
   3. Policy and Planning – No report
   4. Assessment – New assessment plan. 3 criteria this year. Getting it rolling prior to summer.
   5. Rachel Winter – Onboarding Webcourse module. Putting together sample syllabi for GaIM. Point of contact for GaIM.
   6. Dan – Bootcamp for students and programming language. Two paths, web and game. Where are people getting stuck?
   7. Jordan – Otronicon presence. Went really well for being virtual. For future, one high powered PC not managed by IT.
   8. Knights at Work Downtown – Help students get jobs downtown. Resource Use Big Interview to learn and practice your interview skills, whether you’re interviewing for a job or graduate school. If you desire interview feedback, video record your response and share the link with a trusted advisor, faculty member, and/or career services. Big Interview has a resume component to help you draft a professional resume. When creating your account, use your knights email and CODE 1963 <https://ucf.biginterview.com/>
5. Exhibition space/equipment update (MM and EL)
   1. Toured CMB for permanent gallery space for student work. Best bet is a room deep in center of building, no windows, funky floor. Currently used as facilities office space. Connected VR Fishbowl space. Possibility for opening a doorway.
6. Other business
   1. $100 Director Excellence award for Faculty. **Funds Expire 5/1/21**.
   2. $100 FAQ
      1. *Since going virtual, last semester I purchased a webcam and USB microphone out of pocket for teaching. Can faculty receive retro reimbursement for items purchased over the past semester for teaching?*Unfortunately, no. These items are allowed to be purchased but we are not able to use these funds to retroactively reimburse individuals for them.
      2. *I saw a category for uniforms. Would clothes and make-up for teaching via Zoom count?* While uniforms are required for some campus employees, faculty are not required to wear uniforms to teach in person or via zoom. While projecting a professional image is important, the purchase of personal clothes and make-up is outside of the intent for this initiative to enhance classroom instruction.
      3. *I saw a category for newspapers and magazines. I want to purchase a Google Home/Alexa/other smart home device so I can listen to the news. Is this eligible for the $100 award?*Any items purchased through this initiative must be exclusively used for teaching purposes. A smart home device like an Alexa has many more features than playing news. It may become more personal and less used exclusively for teaching.
   3. Dr. Littlefield added the possibility of GaIM combining funds to buy something bigger for the department. Ideas floated for larger dept. wide purchase 360 camera for the Maker Space. goproMax
      1. Let Jamie know if you want to donate your $100 to a larger group purchase
   4. Jamie’s On Campus Hours
      1. Monday 8am to 5pm Remote
      2. Tues-Fri 8am- 4pm; Remote: 4pm-5pm
   5. Pcard Update! Jamie has now received her PCard! 😊 If you need to buy anything reach out to Jamie. #Make it rain in the Maker Space
   6. NSCM Research and Creativity Colloquium Series - focus on featuring research and creative work completed by our faculty and graduate students. Held 2-3 times each semester, these talks provide opportunities for sharing latest achievements and enhancing scholarly and creative collaboration. The colloquium series will highlight personal or team achievements and help form a positive and productive culture within NSCM. If you are interested in participating in NSCM Research and Colloquium series, please reach out to Nan Yu. [nan.yu@ucf.edu](mailto:nan.yu@ucf.edu)
7. Meeting adjourned. Moved by Max Croft Seconded Dan Novatnak.